## CORPORATION OF THE MUNICIPALITY OF TWEED

CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2011

## CORPORATION OF THE MUNICIPALITY OF TWEED FINANCIAL STATEMENTS

## **DECEMBER 31, 2011**

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## Management's Responsibility for the Consolidated Financial Statements

The consolidated financial statements of the Corporation of the Municipality of Tweed are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared in compliance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Corporation's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirement, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Municipality's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting. Council, through the Audit Committee, reviews the Corporation's consolidated financial statements and discusses any significant financial reporting or internal control matters prior to Council approval of the consolidated financial statements.

The consolidated financial statements have been audited by Welch LLP, independent external auditors appointed by the Corporation, in accordance with Canadian generally accepted auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Corporation's consolidated financial statements.

Patricia Bergeron
Chief Administrative Officer

Betty Gallagher Deputy Clerk/Treasurer

## INDEPENDENT AUDITOR'S REPORT

To the Members of Council, of the Corporation of the Municipality of Tweed

We have audited the accompanying consolidated financial statements of the CORPORATION OF THE MUNICIPALITY OF TWEED which comprise the statement of financial position at December 31, 2011 and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's Responsibility for the Consolidated financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the CORPORATION OF THE MUNICIPALITY OF TWEED as at December 31, 2011 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Belleville, Ontario Date CHARTERED ACCOUNTANTS LICENSED PUBLIC ACCOUNTANTS

## CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2011

FINANCIAL ASSETS			<u>2011</u>		<u>2010</u>
Cash - note 3 Taxes receivable Accounts receivable Long-term receivable - note 4		\$	1,945,545 963,364 511,789 75,963	\$	645,167 955,911 1,955,373 52,086
		_	3,496,661		3,608,537
LIABILITIES					
Accounts payable and accrued liabilities Accrued liability - Waste Disposal closure - note 5 Deferred revenue - note 6 Long-term debt - note 7			205,325 561,800 205,015 75,963 1,048,103		389,046 300,000 178,267 37,187 904,500
		-	1,040,103		904,300
NET FINANCIAL ASSETS		_	2,448,558		2,704,037
NON-FINANCIAL ASSETS					
Tangible capital assets - note 1, schedule 1 Inventories of supplies			26,650,522 32,220		26,357,623
		_	26,682,742		26,357,623
ACCUMULATED SURPLUS - note 11	i.	\$_	29,131,300	\$_	29,061,660
Contingent Liabilities - note 9					
Approved by Council:					
Reeve					
CAO/Clerk					

# CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS YEAR ENDED DECEMBER 31, 2011

	2011 <u>Budget</u> (unaudited)	2011 Actual	2010 <u>Actual</u>
REVENUE  Municipal taxation  Taxation from other governments  Grants  User charges  Investment income  Penalty and interest on taxes  Other	\$ 2,566,220 24,600 1,803,094 770,780 5,500 122,000 93,014 5,385,208	\$ 2,543,146 21,259 1,889,204 881,857 9,905 137,335 108,382 5,591,088	\$ 2,569,313 24,901 1,962,466 901,302 23,176 127,332 51,369 5,659,859
EXPENDITURE  General government Protection to persons and property Transportation services Environmental services Recreation and cultural services Planning and development	712,111 1,130,805 3,178,738 879,533 642,745 103,780 6,647,712	807,647 1,148,892 3,190,809 1,275,718 651,117 73,560 7,147,743	698,334 1,152,710 3,128,534 985,184 623,337 72,913 6,661,012
NET EXPENDITURES	(1,262,504)	(1,556,655)	(1,001,153)
OTHER INCOME AND EXPENSES RELATED TO ( Municipal taxation for capital purposes Government transfers: Canada Ontario Tangible capital assets gain Donations	691,300 355,300 20,000 1,912,490	879,290 460,605 182,427 77,670 1,914 1,601,906	812,046 2,701,623 1,777,608 131,334 5,422,611
INTEREST EARNED ON RESERVE FUNDS	-	24,389	20,660
ANNUAL SURPLUS	649,986	69,640	4,442,118
ACCUMULATED SURPLUS, beginning of year	29,061,660	29,061,660	25,299,304
Prior period adjustment - note 16 ACCUMULATED SURPLUS, beginning of year adjuste	d 29,061,660	29,061,660	(679,762) 24,619,542
ACCUMULATED SURPLUS, end of year	\$29,711,646	\$29,131,300	\$29,061,660

(See accompanying notes)

# CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS DECEMBER 31, 2011

	2011 <u>Budget</u> (unaudited	2011 <u>Actual</u> )	2010 Actual
ANNUAL SURPLUS	\$ 649,986	\$ 69,640	\$ 4,442,118
Amortization of tangible capital assets Acquisition of tangible capital assets Changes in assets under construction Gain on sale of tangible capital assets Proceeds on sale of tangible capital assets Acquisition of supplies	1,875,818 (2,649,940) - - - -	1,875,818 (2,392,886) 108,339 (77,670) 193,500 (32,220)	1,867,850 (7,306,368) - - - -
CHANGE IN NET ASSETS	(124,136)	(255,479)	(996,400)
NET FINANCIAL ASSETS, beginning of year	2,704,037	2,704,037	4,380,199
Prior period adjustment - note 16	-	-	679,762
NET FINANCIAL ASSETS, beginning of year adjusted	2,704,037	2,704,037	3,700,437
NET FINANCIAL ASSETS, end of year	\$ 2,579,901	\$ 2,448,558	\$ 2,704,037

(See accompanying notes)

# CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2011

ODED A TUNC		2011 <u>Actual</u>		2010 <u>Actual</u>
OPERATING Annual surplus	\$	69,640	\$	4,442,118
Non-cash charges to operations: Amortization Gain on sale of tangible capital asset Waste disposal closure	·	1,875,818 (77,670) 261,800		1,867,850 - -
Changes in: Taxes receivable Accounts receivable Inventory Long-term receivables Accounts payable and accrued liabilities Deferred revenue		(7,453) 1,443,584 (32,220) (23,877) (183,721) 26,748 3,352,649	_	49,441 (1,143,562) - (5,251) 249,804 (507,104) 4,953,296
CAPITAL Acquisition of tangible capital assets Proceeds on sale of tangible capital asset		(2,284,547) 193,500 (2,091,047)	_	(7,306,368) - (7,306,368)
FINANCING Proceeds from long-term debt Repayment of long-term debt		50,000 (11,224) 38,776		23,000 (22,611) 389
NET CHANGE IN CASH AND EQUIVALENTS		1,300,378		(2,352,683)
CASH AND CASH EQUIVALENTS, beginning of year  CASH AND CASH EQUIVALENTS, end of year	\$	1,945,545	- \$_	2,997,850

(See accompanying notes)

The Corporation of the Municipality of Tweed is a municipality in the Province of Ontario and operated under the provisions of the Ontario Municipal Act.

## 1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the Municipality of Tweed are the representation of management prepared in accordance with accounting policies prescribed for local governments, as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Corporation are as follows:

## Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Corporation and which are owned or controlled by the Corporation. In addition to general government tax-supported operations, they include the following:

The Corporation of the Municipality of Tweed Public Library Board

Interdepartmental and organizational transactions and balances are eliminated.

## Accounting for County and School Board Transactions

The assets, liabilities, revenues, and expenditures with respect to the operations of school boards and the County of Hastings are not reflected in these consolidated financial statements.

## Trust Funds

Trust funds and their related operations administered by the Corporation are not reflected in these consolidated financial statements, but are reported separately on the "Trust Funds Balance Sheet and Statement of Continuity".

## **Basis of Accounting**

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of a receipt of goods or services and a creation of a legal obligation to pay.

## **Deferred Revenue**

The Corporation receives contributions under the authority of provincial legislation and funding agencies. These funds, by their nature, are restricted in their use, and, until applied to applicable projects, are recorded as deferred revenue. Amounts applied to projects are recorded as revenue in the fiscal period in which they are expended.

## Reserves and Reserve Funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital expenditures. Transfers to, or from, reserves and reserve funds are an adjustment to the respective fund when approved.

## 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

## **Government Transfers**

Government transfers are recognized as revenues or expenditures in the year that the events giving rise to the transfer occurred, provided the transfer is authorized, eligibility criteria, if any, have been met by the recipient, and a reasonable estimate of the amount can be made.

## Use of Estimates

The preparation of consolidated financial statements in conformity with accounting policies for local governments, as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes accounting estimates when determining the estimated useful life of the Corporation's tangible capital assets, its allowance for doubtful accounts, the carrying value of its inventory and solid waste landfill closure and post-closure costs. Actual results could differ from those estimates.

## Taxation and Related Revenues

Property tax billings are prepared by the Corporation based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established annually by Council incorporating amounts to be raised for local services and amounts the Corporation is required to collect on behalf of Hastings County for general and library purposes and the Province of Ontario in respect of education taxes. Realty taxes are billed based on the assessment rolls provided by MPAC. Taxation revenues are recorded at the time tax billings are issued. A normal part of the assessment process is the issue of supplementary assessment rolls that provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Corporation determines the taxes applicable and renders supplementary tax billings. Assessments and the related property taxes are subject to appeal. Any supplementary billing adjustments made necessary by the determination of such changes will be recognized in the fiscal year they are determined and the effect shared with the county and school boards as appropriate.

## **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus or deficit, provides the Change in Net Financial Assets for the year.

## **Tangible Capital Assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful life as follows:

## 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

## **Tangible Capital Assets**

a) Asset Categories and Estimated Useful Life

Land	<ul> <li>not amortized</li> </ul>
Buildings	<ul> <li>40 to 50 years</li> </ul>
Vehicles	<ul> <li>5 to 10 years</li> </ul>
Equipment	<ul> <li>4 to 20 years</li> </ul>
Transportation	•
Bridges and other structures	<ul> <li>20 to 75 years</li> </ul>
Roads	<ul> <li>10 to 70 years</li> </ul>
Sidewalks	- 40 years
Waste and wastewater networks	·
Underground networks	- 50 years

A full year of amortization is charged in the year of acquisition and none in the year of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time the costs are transferred to the appropriate asset category.

## (b) Contribution of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue. Similarly, transfer of assets to third parties are recorded as an expense equal to the net book value of the assets as of the date of transfer.

## **Inventory of Supplies**

Inventory of supplies held for consumption are recorded at the lower of cost and replacement cost.

## 2. FINANCIAL INSTRUMENTS

The Corporation's financial instruments consist of cash, taxes receivable, accounts receivable, long-term receivable, accounts payable and accrued liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the Corporation is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

## 3. CASH

The balance of cash consists of the following:

$\mathcal{L}(\mathcal{A}) = \{ (1, 1, \dots, n) \mid (1, 1, \dots, n) \in \mathcal{A} \mid (1, \dots, n) \in \mathcal{A} : (1, \dots, n) \in \mathcal{A}$		<u>2012</u>	<u>2010</u>
Undesignated cash Designated under Federal gas tax agreement	\$	1,758,817 127,859	\$ 536,896 61,727
Designated under the Planning Act - Parkland	_	58,869	 46,544
	. \$_	1,945,545	\$ 645,167

Cash received under the Federal Gas Tax agreement is restricted for expenditures on environmentally sustainable infrastructure.

## 3. CASH (continued)

Cash raised under the Planning Act regarding Parkland is restricted for capital costs for the acquisition of land or other capital expenditures for park or other recreational purposes.

## 4. LONG-TERM RECEIVABLE

The balance of long-term receivable consists of the following:	<u>2011</u>	<u>2010</u>
MORTGAGE RECEIVABLE		
due January 15, 2018; repayable in monthly		
instalments of principal and interest in the		
amount of \$857. Interest is calculated at the		
prime lending rate as established by the Bank		
of Montreal plus 1%. The mortgage is secured		
by the property located at 13 Bridgewater Road,		
Actinolite, Ontario \$	-	\$ 22,480

Tile drainage and shore-line property assistance loans receivable

 75,963	 29,60 <u>6</u>
\$ 75,963	\$ 52,086

## 5. ACCRUED LIABILITY - WASTE DISPOSAL CLOSURE

The Ontario Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. The estimated liability for these expenditures is recognized based on the cumulative capacity used to date, compared to the total estimated landfill capacity. Estimated total expenditures represent the sum of the future discounted cash flows for the closure and post-closure care discounted at 4% and using an assumed rate of 2% for inflation.

The Corporation has two active and three closed landfill sites. For the closed sites, the estimated liability is recognized immediately. The estimated liability for the Marlbank and Hunt Road waste disposal sites is \$561,800 based on the present value of closure and post-closure costs estimated at \$3,712,000.

The Marlbank Road Waste Disposal site has an estimated remaining capacity of 53% and is expected to provide capacity for 25 years based on current waste generation rates.

The Hunt Road Waste Disposal site was closed to use by the public, but will remain open to dispose of waste by the Municipality until filled, has an estimated remaining capacity of 30% and is expected to provide capacity for 45 years based on current waste generation rates.

A reserve of \$733,258 has been established to provide for this liability and is reported in schedule 2 to the financial statements.

Post-closure care is estimated to continue for a period of approximately 25 years.

## 6. DEFERRED REVENUE

	D	Balance ecember 31	i		т	ransferred t	o T	Balance December 31,
		<u>2010</u>	.,	Additions	•	income		<u>2011</u>
Obligatory Reserve Funds:								
Federal gas tax	\$	61,727	\$	345,107	\$	278,975	\$	127,859
Parkland		46,544		17,325		5,000		58,869
Other								
Government transfers		_		12,678		_		12,678
Miscellaneous		5,609		<u>-</u>		-		5,609
Tweed Public Library		64,387				64,387	_	
	\$	178,267	\$	375,110	\$	348,362	\$	205,015
	=		-					

## 7. LONG-TERM DEBT

The balance of long-term debt consists of the following:

	•	<u>2011</u>		<u>2010</u>
Debentures Lien notes payable - Chrysler Financial and GMAC; repayable in monthly instalments of principal and interest of \$2,214. Interest is calculated at rates of 0% - 1.9% and the notes	\$	75,963	\$	29,606
are secured by specific automotive units.			_	7,581
	\$	75,963	\$	37,187

Outstanding debentures of \$75,963 (2010 - \$29,606) are recoverable through special charges levied directly on ratepayers. Outstanding debentures have a maturity date of July 1, 2020, bearing interest at 6.6%.

Principal repayments over the next five years are estimated to be as follows:

2012			\$ 6,719
2013	:	•	7,122
2014			5,674
2015			8,003
2016			8,406

## 8. COMMITMENTS

The Corporation has contracts committing it to payments in future years. The following agreements existed at December 31, 2011:

At December 31, 2011 the Corporation has outstanding capital project contractual commitments of approximately \$711,000.

An agreement with the Province of Ontario for policing services. Costs will be charged on the basis of services used. Base charges for the 2011 year were \$802,044.

An agreement with David Moore & Son for the collection of household waste to July 31, 2014. Base charges for the 2011 year were \$32,000.

An agreement with Quinte Waste Solutions for the collection of recycling. Base charges for the 2011 year were \$41,260.

An agreement with Ontario Clean Water Agency for the operating, maintaining and managing of the water and waste water systems to December 31, 2015. Base charges for the 2011 year were \$251,850.

Agreements with William Broek and Larry Palmateer for winter road maintenance to 2013 and 2015.

## 9. CONTINGENT LIABILITIES

In the course of its business, the Corporation becomes involved in various claims and legal proceedings. Litigation is subject to many uncertainties and the outcome of individual matters is not predictable. An estimate of the contingency cannot be made since the outcome of these matters cannot be determined at this time. The Corporation carries liability insurance. Any settlement in excess of amounts which have been recorded in the accounts and insurance coverage will be accounted for as a current transaction in the year of settlement.

Contingent environmental liabilities may arise out of existing and former operations. Such liabilities are different from environmental remediation and solid waste landfill closure and post-closure care liabilities because the liabilities are not determinable, the conditions which may give rise to the expenditures are uncertain, and the future expectations of the applicable regulatory authorities are not known. Potential costs that may arise in connection which such liabilities are not included in our provisions until the source and nature of the obligation becomes clear and is reasonably estimable.

## 10. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF HASTINGS

Further to note 1, the taxation, other revenues and expenditures of school boards and the County of Hastings are comprised of the following:

	<u>201</u>	<u>1</u>	<u>201</u>	0
	School <u>Boards</u>	County	School <u>Boards</u>	County
Taxation \$ Taxation from other governments	1,290,240 \$ 4,712	1,347,482 \$ 10,949	1,253,003 \$ 5,143	1,336,232 10,094
Amounts received or receivable Requisition	1,294,952 1,294,952	1,358,431 1,358,431	1,258,146 1,258,146	1,346,326 1,346,326
\$	- (	- :	\$ - \$	-

## 11. ACCUMULATED SURPLUS

The accumulated surplus position is comprised of the following:

	<u>2011</u>	<u>2010</u>
Equity in tangible capital assets Less: related debt	\$ 26,650,522	\$ 26,357,623 (7,581)
	26,650,522	26,350,042
Reserves and reserve funds - schedule 2	2,797,462	2,615,906
Amounts to be recovered  Landfill closure and post closure costs	(561,800)	(300,000)
Unrestricted surplus (deficit)		
Municipality of Tweed	223,497	378,128
Municipality of Tweed Public Library Board	21,619	17,584
	\$ 29,131,300	\$ 29,061,660

## 12. SEGMENTED INFORMATION

Municipal services are provided by departments Certain departments that have been separately disclosed in the segmented information along with the services they provide are as follows:

## General Government

General government is comprised of council, chief administrative office (CAO/Clerk) department, and Treasury department. A municipal council is the ultimate authority, subject to provincial law, for all actions taken on behalf of the municipal corporation in that it exercises both executive and legislative roles. It fulfills its role by making policies in accordance with the wishes and concerns of the general public, subject to provincial laws, policies and directives. Council plays a managerial role by monitoring ongoing administrative performance and ensuring the best care of resources. The CAO/Clerk is responsible to municipal council for the general control and management of the affairs of the municipality as prescribed by municipal council. CAO/Clerk, as head of the corporation's civic administration, provides leadership and direction to the Senior Management team, co-ordinates the administrative functions of the Corporation and exercises general management and control of Municipal operations. The CAO/Clerk ensures coordinated responsive services are delivered to the Municipality's residents and businesses in accordance with the approved policies and directions along with providing the following services: birth and death registrations, marriage, lottery and taxi licensing, commissioning oaths, Municipal by-laws and minutes. The Treasury department is responsible for the administration of taxes, accounts payable and receivable, financial statements and all other financial information and reporting for the Municipality.

## Protection to Persons and Property

Protection to persons and property is comprised of police services, fire services, and by-law enforcement. Police services are provided by the Ontario Provincial Police whose mandate is the safety of lives and property of citizens to, preserve peace and good order, prevent crimes from occurring, detect offenders and enforce the law. Fire Services are provided to the Municipality by volunteer firefighters. By-law enforcement is committed to serve, protect and provide a desired quality of life for citizens and visitors to the Municipality through education to raise awareness of community standards, and enforcement of Municipal by-laws to ensure timely compliance with a professional, unbiased approach.

## **Transportation Services**

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, storm water management and street lighting.

## **Environmental Services**

The Municipality contracts with Dave Moore & Sons for the collection and disposal of household and commercial solid waste within the village of Tweed. The Municipality contracts with Quinte Waste Solutions for the collection of household recycling. The Municipality owns and operates two landfill sites within the Municipal limits. The Municipality contracts with Ontario Clean Water Agency for the management of municipal drinking water and sanitary sewer systems.

## 12. **SEGMENTED INFORMATION** (continued)

## Recreation and Cultural Services

The Parks and Recreation department is a social service with its purpose: to assist individual and community development to enhance social functioning and to improve the quality of life. The Parks and Recreation department provides accessible recreational programs including aquatics, minor ball and skating and operates Municipal facilities, including community halls, arenas, parks, ball diamonds and soccer fields.

## Planning and Development

The Municipality of Tweed, the Township of Stirling-Rawdon, the Town of Deseronto and the Township of Tyendinaga have entered into an agreement for joint building services. The joint building services agreement came into effect April 1, 2005. Building services is responsible for all economic development, building and planning matters, including the issuance of building permits, land severance and minor variance applications, applications for official plan amendments and zoning by-law amendments, site plan control and subdivision matters and property standards inspections.

## Tweed Public Library

Tweed Public Library contributes towards the information needs of the Municipality's citizens through the provision of library services.

## 13. PENSION AGREEMENTS

The Corporation makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rate of pay. Employees and employers contribute jointly to the plan.

Contributions for employees with a normal retirement age of 65 were being made at a rate of 7.4% (2010 - 6.4%) for earnings up to the annual maximum pensionable earnings of \$48,300 (2010 - \$47,200) and at a rate of 10.7% (2010 - 9.7%) for earnings greater than the annual maximum pensionable earnings.

Contributions for employees with a normal retirement age of 60 were being made at a rate of 8.9% (2010 - 7.9%) for earnings up to the annual maximum pensionable earnings of \$8,300 (2010 - \$47,200) and at a rate of 14.1% (2010 - 13.1%) for earnings greater than the annual maximum pensionable earnings.

The amount contributed to OMERS for 2011 was \$64,442 (2010 - \$50,872) for current service and is included as an expenditure on the "Consolidated Statement of Financial Operations". The actuarial valuation of the OMERS plan at December 31, 2011 indicated a deficit in the plan. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario Municipal organization and their employees. As a result, the Corporation does not recognize any share of the OMERS pension surplus or deficit.

## 14. BUDGET FIGURES

Budgets established by the Corporation are based on a project oriented basis, the costs of which may be carried out over one or more years. Although they are not directly comparable with current year actual amounts, budget figures have been reflected on the "Consolidated Statement of Operations" and the "Consolidated Statement of Change in Net Financial Assets". Budget figures have been reclassified for the purpose of these financial statements to conform with PSAB reporting requirements.

## 15. COMPARATIVE FIGURES

Certain comparative figures for 2010 have been reclassified to conform to the financial statements presentation adopted for 2011.

## 16. PRIOR PERIOD ADJUSTMENTS

Certain funds, the use of which is restricted by legislation, previously accounted for in the reserve funds have been restated as deferred revenue to more appropriately reflect the restrictions imposed over the use of these funds. This change was accounted for retroactively with restatement of prior year. The effect of these changes on the 2010 comparative figures are as follows:

Financial statement item	Previously Reported	<u>Change</u>	Balance as Restated
Consolidated statement of financial position Deferred revenue Accumulated surplus	\$ 69,996 29,169,931	\$ 108,271 (108,271)	\$ 178,267 29,061,660
Consolidated statement of operations and accumulated surplus REVENUE			
Grants	2,280,303	(317,837)	1,962,466
Interest income	47,994	(24,818)	23,176
Other	81,898	(30,529	51,369
OTHER INCOME AND EXPENSES RELATE TO CAPITAL Government transfer:	D		
Canada	1,777,608	924,015	2,701,623
INTEREST EARNED ON RESERVE FUNDS	_	20,660	20,660

CORPORATION OF THE MUNICIPALITY OF TWEED SCHEDULE 1 - CONSOLIDATED STATEMENT OF TANGIBLE CAPITAL ASSETS

DECEMBER 31, 2011

			NEO	GENERAL				INFRAST	INFRASTRUCTURE		TOTALS
	THE T	Buždinas	Vshieles	Equipnent	Other	Assets Unider <u>Construction</u>	Plants and Facilities	Rozus	Underground and Other Networks	Bridges and Other Structures	7011
COST Balance, beginnling of year Additions thring year Dispersils during year	\$ 1,680,098 5,000	8 \$ 3,727,082 0 (95,289	\$ 2,153,191 566,023 298,228	s 1,224,197 175,620 2,250	\$ 201,753 24,302 1,000	\$ 108,339 75,927 108,339	\$ 2,631,737	\$ 18,382,043 1,147,859 646,263	5 4.748.641	S 7.988.515 198.866	\$ 42.865,616 2.392.886 1.152,002
Balance, cuid of year	1,685,098	3,826,449	2,420,986	1,397,567	225,055	75.927	2,651,737	18,883,639	4,748,641	8,187,401	44,106,500
ACCUMUI, ATED AMORTIZATION Bastuch, beginning of year Amontkanion shuring year Accusulated anvertization ou disposats	24,235	\$ 897,093 \$ 91,862 92,585	1, \$65,828 202,040 177,798	531,518 74,557 1,278	89'18 28'28 29'3	,	951.241	16,407,241 1,140,614 655,505	814,919 88,713	1,634,235	16,307.593 1,875.818 57.833
Bolunce, end of year	48.720	076,348 0	1,190,070	604,797	109,813		1,039,632	10,892,350	903,632	1,770,594	17,455,978
Net Book Value of Tangible Capital Assets	s 1,636,378	8 \$ 2,930,679	\$ 1,230,916	\$ 792,770	\$ 115.242	79,927	\$ 1,612,105	5 7,991,289	5 3,845,009	\$ 6.416,807	\$ 26,650,522
					December 31, 2010	•					
		ANTICAL VALUE AND ANTICAL ANTICAL AND ANTICAL ANTICAL AND ANTICAL ANTI	GEN	CENERAL				INFRAST	INFRASTRUCTURE		TOTALS
	Kin'T	Buildings	Yahieles	Guulnen	Other	Assets Under Censtruction	Piants and Facilities	Roads	Underground mpi Other Networks	Briggs and Other Structures	20102
COST Balance, beginning of year Additions duning year Disposals thating year	\$ 1,298,268	8 \$ 2,535,416 D 1,422,024 20,658	\$ 2,132,895 149,789 129,494	\$ 1,185,219 71,153 32,175	\$ 175,004 42,499 15,750	\$ 3,344 108,339 1344	\$ 2,651,737	\$ 16,189,800 2,716,182 523,939	5 3,214,685 1,556,619 22,663	\$ 7,133,fk00 860,977 5,442	\$ 36,519,369 7,309,712 963,465
Bainne, and of year	1,680,099	3,727,082	2,153,191	1,224,197	201,733	108,339	2,651,737	18.382,043	4,748,641	7,988,535	42,865,616
ACCUMULATED AMORTIZATION Belence, beginning uf your Amortizeilou during your Accuratisited amortizeilou on disposals	24,235	1,932,636	1,126,347 168,975 129,494	491,389 72,304 32,175	70,754 26,679 15,750		88,391	9,758,824 1,172,356 523,939	748.869 88.713 22.663	1,508,595 131,082 5,442	15,600,264 1,867,850 960,123
प्रबोधाल, दायो एर् फ्रुक	24,235	897,093	1,165,828	श्राद्ध	81,683		951,241	10,407,241	814,919	1,634,235	16,507,993
Net Book Value of Tangihie Capitai Asseta	\$ 1,655,863	3 \$ 2.829,989	\$ 987,363	\$ 692,679	\$ 120,070	\$ 108,339	\$ 1,700.496	\$ 7,974,802	s 3,933,722	\$ 6,354,300	s 26,357,623

CORPORATION OF THE MUNICIPALITY OF TWEED
SCHEDULE 2 - CONSOLIDATED SCHEDULE OF CONTINUITY OF RESERVES AND RESERVE FUNDS
December 31, 2011

			Re	Revenue Contributions			Transfers			
	:	Balance, beginning	Interest on Reserve	From		Ţ	To			Balance,
	<i>.</i>	of year	Funds	Operations	Total	Operations	Acquisitions	<u>Total</u>		Year
Reserve Funds Waste Site reclamation	<del>69</del>	726,137 \$	20,952 \$	12.	870,258	125,460	\$ 11,540 \$	137,000	<del>69</del>	733,258
Village infrastructure		170,498	1,446		14,797	1 1	009'6	6,600		/4,/9/ 162,344
		962,799	23,748	130,452	1,116,999	125,460	21,140	146,600		970,399
Reserves										
Working capital		530,999	Ē	,	530,999	,	140,300	140,300		390,699
Contingencies		150,000	٠	•	150,000	•	•	•		150,000
Water and sewer		343,000	ŧ	106,300	449,300	i	ı	1		449,300
Municipal building expenditure		12,321	ţ	20,000	32,321	i	12,321	12,321		20,000
Capital acquisitions - Fire	:	28,300	ť	65,000	123,300	ŀ	58,300	58,300		65,000
Capital acquisitions - Arena		13,800	,	2,500	16,300	*	•	•		16,300
Arena - Roof		1	ŧ	20,000	20'000	1	11,700	11,700		38,300
Fire - Overage Wages		•	y	15,000	15,000	12,000	,	12,000		3,000
Fire - Equipment Maintenance		20,000	,		20,000	1	,			20,000
Heritage		30,000	ı	20,000	50,000	ı	•	d		50,000
Hamlets		11,620	•	13,100	24,720	•	•	ſ		24,720
Parks		10,400	•	2,000	15,400	•	11,700	11,700		3,700
Public works - O/T Overage		•	•	15,000	15,000	•	•	•		15,000
Public works - Equipment		210,500	•	168,577	379,077	f	158,700	158,700		220,377
Public works - Winter Maintenance		50,000	,	78,000	128,000	•	•	r.		128,000
Public works - Bridges		212,167	•	50,000	262,167		29,500	29,500		232,667
	1	1,653,107	,	608,477	2,261,584	12,000	422,521	434,521		1,827,063
									-	
Total	49	2,615,906 \$	23,748 \$	738,929 \$	3,378,583	\$ 137,460	\$ 443,661 \$	581,121	€43	2,797,462

CORPORATION OF THE MUNICIPALITY OF TWEED

# SCHEDULE 3 - CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE STATEMENT OF OPERATIONS

# DECEMBER 31, 2011 BUDGET

	9 <sub>.</sub> 66	GOVERNMENT	PROTECTION SERVICES	TANSPORTATION SERVICES	ENVIROMENTAL SERVICES	RECREATION AND CULTURAL SERVICES	PLANNING AND DEVELOPMENT	TWEED PUBLIC LIBRARY BOARD	ELIMINATIONS	CONSOLIDATED
REVENUES										
Municipal Taxation	<del>47</del>		\$ 932,826	\$ 1,792,383	\$ 32,640	\$ 266,291	\$ 97,980	ь 69	, <del>(</del> 9	\$ 2,566,220
Taxation from other governments		24,600	•	•		•	•	•	i	24,600
Government Transfers										
Government of Carada		•	•		•	000'1	į	923	•	1,923
Province of Ontario		1,479,100	209,800		40,000	56,320		15,951	•	1,801,171
Other Municipalities			•	•		•		96,423	(96,423)	•
User charges		15,000	5,000	20,000	601,500	124,000	2,400	3,894		771,794
Investment Income		5,500		•	•	•	•		•	5,500
Penalty and Interest on taxes		122,000	3		,	•	•	•	ŧ	122,000
Development charges			*	1	•	•	•	•	٠	•
Donations			•	•	4	32,000		4,600	k	36,600
Miscellaneous		41,000	6,500	•	•	•	3,400	4,500	1	55,400
		1,131,300	1,154,126	1,812,383	674,140	479,611	103,780	126,291	(98,423)	5,385,208
CURRENT - EXPENDITURES										
Salaries wages and employee benefits		399,700	132,985	673,850	190,350	206,440	33,620	90,258	•	1,727,203
Interest on long-term debt		1	•	٠	•	•	2,400	4	•	2,400
Materials and Supplies		235,925	93,985	886,120	168,847	181,478	•	35,833	•	1,662,748
Contracted services and general services			786,700	169,000	319,963	•		•	•	1,275,663
Rents and Financial Expenses		52,300	•	•	3	•	7,200	•	•	29,500
External Translers			44,180		,	96,500	•	•	(96,423)	44,257
Amortization		24,186	72,955	1,449,788	200,373	82,412		46,247		1,875,941
		712,111	1,130,805	3,178,738	879,533	586,830	103,780	172,338	(96,423)	6,647,712
	€/:	419.189	\$ 23.321 \$	\$ (1.366.355) \$	\$ (205,393) \$	\$ (87.219)	69	\$ (46.047) \$	69	\$ (1.262.504)

CORPORATION OF THE MUNICIPALITY OF TWEED

SCHEDULE 3 - CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE STATEMENT OF OPERATIONS

DECEMBER 31, 2011 ACTUAL

	GENEHAL GOVERNMENT	PROTECTION SERVICES	TANSPORTATION SERVICES	ENVIROMENTAL SERVICES	RECREATION AND CULTURAL SERVICES	PLAMNING AND DEVELOPMENT	TWEED PUBLIC LIBRARY BOARD	ELIMINATIONS	CONSOLIDATED
REVENUES Municipal taxation Taxation from other governments	\$ (577,986) 21,259	\$ 932,826	\$ 1,792,225	\$ 31,790	\$ 266,291	\$ 75	. i	+ + <del>67</del>	\$. 2,543,146 21,259
Government Transfers Government of Canada Province of Ontario	798	213,612	r e	40,000	1,200	9,298	11,880 83,030		13,878
Other municipalities User charges	13,090	10,570	21,135	704,018	125,860		96,277 7,184	(96,277)	
investment income Penalty and interest on taxes	8,111 137,335	r ar				1,794	. • •	. ,	9,905
Donations Miscellaneous	39.716	- 632	•	•	25,855	11,200	16,911		16,911
	1,121,493	1,157,540	1,813,360	775,808	470,442	119,272	229,450	(96,277)	5,591,088
CURRENT - EXPENDITURES Salaries wages and employee benefits Inharest on innutarm reby	416,441	145,925	686,681	191,617	211,045	20,763	93,517	of, a	1,765,889
Materials and Supplies	275,106	83,914	853,280	570,913	191,481	43,803	26,415	. •	2,044,912
Contracted services and general services Rents and Financial Expenses	91,914	802,044	502,02	312,615	• •	7,200	. 4	• •	1,316,062
External Transfers Amortization	24,186	44,154 72,955	1,449,645	200,373	96,277		46,247	(96,277)	7
	807,647						186,179	(96,277)	_
	\$ 313,846	\$ 8,648	\$ (1,377,449)	\$ (499,910) \$	\$ (110,773)	\$ 45,712	\$ 63,271	•	\$ (1,558,655)

CORPORATION OF THE MUNICIPALITY OF TWEED

# SCHEDULE 3 - CONSOLIDATED SEGMENTED STATEMENT OF OPERATIONS

# DECEMBER 31, 2010 ACTUAL

	GOVE	GENEHAL P	PROTECTION SEHVICES	TANSPORTATION SERVICES	ENVIROMENTAL SERVICES	RECREATION AND CULTURAL SERVICES	PLANNING AND DEVELOPMENT	TWEED PUBLIC LIBHARY BOARD	ELIMINATIONS	CONSOLIDATED
REVENUES										
Municipal taxation	43	(551,799) \$	932,826	1,792,225	\$ 31,790	\$ 266,291	\$ 97,980	·		2,569,313
Taxation from other governments		24,901		•	•	•	•	•	•	24,901
Government Transfers						٠		;		
Government of Canada		(8,861)	•		•	1,000	•	1,232	•	6,629
Province of Ontario		000'669'1	154,300	•	40,000	204,027	•	31,768	•	1,969,095
Other municipalities		•	•	•		•		73,440	(73,440)	,
User charges		15,390	12,235	23,311	702,611	152,833	•	922	(000'9)	801,302
Investment Income		22,276	•	•	,	•	269	331		23,176
Penalty and Interest on taxes		127,332	•	•			•	٠	•	127,332
Donations			٠	•	•	•	•	2,719	•	2,719
Miscellaneous		28,290	6,797	•	•	25	•	13,538	•	48,650
		1,196,529	1,106,158	1,815,536	774,401	624,176	98,549	123,950	(79,440)	5,659,859
			-			-				
CURRENT - EXPENDITURES										
Salaries wages and employee benefits		399,024	148,603	656,893	184,067	186,509	30,394	83,730		1,689,220
Interest on long-term debt				•	•	•	569	•		269
Materials and Supplies		278,203	80'038	856,073	278,121	219,563	34,750	9,465	•	1,766,214
Contracted services and general services		,	809,855	156,473	323,278	•	•	•	٠	1,289,604
Rents and Financial Expenses			•	•		•	7,200	9'000	(000'9)	7,200
External Transfers			40,355	•	,	73,440	•	•	(73,440)	40,355
Amortization		21,107	63,858	1,459,095	199,720	84,517	•	39,553		1,867,850
		698,334	1,152,710	3,128,534	985,184	564,029	72,913	138,748	(79,440)	6,661,012
	149	498,195 \$	(46,552)	\$ (1,312,998)	\$ (210,783)	\$ 60,147	\$ 26,636	\$ (14,798)	·	\$ (1,001,153)

CORPORATION OF THE MUNICIPALITY OF TWEED

# SCHEDULE 4 - CONSOLIDATED SCHEDULE OF RECONCILATION OF FINANICAL PLAN TO THE BUDGET

# YEAR ENDED DECEMBER 31,2011

TAN OPERATING CAPITAL RESERVES AND AS BUDGET RESERVE FUNDS ADJUS	2,568,220 \$ - \$ . \$ . \$ . 24,800	345,400 ,786,220	767,900	122,000	32,000	5,699,740		. 738.211 · · · · · · · · · · · · · · · · · ·	679,161	484,418	142 DON	•		4,751,345 2,693,940 .	948,395 (2,693,940) - 344,400	845,890	355,300 336,000 355,300	1,558,490 336,000	1,137,460	(946,345) 1,137,450 (198,431) \$
TANGIBLE TWEED CAPTIAL PUBLIC ASSET LIBRARY ADJUSTMENTS BOARD		15,951	2,880		. 4,600	126,291	24,186	72,955		82,412 172,338	(182 000)	(117,440)	(293,000) (293,000)	(873,488) 172,338	873,488 - 46,047				(1,224	882,864 \$ (46,047)
ELIMINATIONS	. i		(90,443)			(96,423)	•	1 1	•	(96,423)	•	•	. • 1	(96,423)	7		1 1			. ,
PSAB BUDGET	\$ 2,566,220 24,600	1,923	770,780	122,000	36,600 56,414	5,385,208	712,111	1,130,805 3,178,738	878,533	642,745 103,780		•	• •	6,647,712	(1,262,504)	B45,890	691,300 355,300	1,892,490		\$ 629,986