

MUNICIPALITY OF TWEED PERSONNEL & FINANCE COMMITTEE
APRIL 18, 2017

The Minutes of the Personnel & Finance Committee meeting held Tuesday, April 18, 2017 at 9:00 a.m. in the Council Chambers.

Attendance: Deputy Mayor Brian Treanor
Councillor Don DeGenova (Chair)
Deputy Clerk-Treasurer Karen LaVallee

Chair DeGenova called the meeting to order at 9:00 a.m.

Closed Session – None.

Approval of Minutes

The Committee approved the Minutes of the March 20, 2017 Personnel & Finance Committee Meeting.

Disclosure of Interest – None.

Business Arising From Minutes

The CAO/Clerk-Treasurer was not able to attend the meeting so no follow-up on the question as to why there are two separate hydro bills for the Actinolite street lights nor the investigation into hydro charges for the non-functioning coming events sign was available.

Delegation

1. Larry Dean, County of Hastings and Kerry Paul, Call-A-Geek – Municipal Server.

Larry Dean from the County of Hastings and Kerry Paul from Call-A-Geek attended the meeting to discuss options for the replacement of the municipal computer server which is estimated to be coming to the end of its useful life. The options discussed included having two servers, cloud solutions, or replacing the server with the current set up being retained. The Committee was advised that the cost of having our own infrastructure to share files and for file storage for fourteen separate work stations is becoming more expensive to maintain and replace and that many organizations are opting for off-site online backup services. Mr. Dean advised that the County hopes to begin discussing options for data storage and band width with all member municipalities in 2018. The cloud option would require stable, reliable internet connectivity to be considered. The Committee recommended that Kerry Paul, in consultation with Larry Dean, prepare a report for Council outlining the options available, the costs involved, and a recommendation to proceed.

Correspondence – None.

Policies, By-Laws and Agreements – None.

FINANCE

Staff Reports

The Committee reviewed the Batch #1 and Batch #2 Accounts for March, 2017 and recommended that they be approved.

The Committee authorized staff to provide an updated report on the hydro revenue being realized from the Countryman dome solar panel installation.

Unfinished Business

1. Computer – Server Replacement.

This matter was discussed during the Delegation portion of the meeting.

New Business

1. Tweed Municipal Office Lighting Upgrade Proposal – Gerry Ebel.

The Committee recommended that this matter be deferred so that staff could obtain a second quotation from the supplier completing the Arena lighting retrofit program. The Committee also requested that the quotes include pricing on automatic lighting sensors for the municipal building washrooms and confirmation of the warranty on the new lamps.

2. Tweed Elementary School – Canada 150 Talent Show Requests.

The Committee received the invitation to attend the Tweed Elementary School Canada 150 Talent Show on April 27, 2017 and indicated that the request to support the cost of the balloons for the event was being covered by a private donation.

PERSONNEL

Unfinished Business – None.

New Business – None.

Date of Next Meeting – Monday, May 8, 2017 at 9:00 a.m.

Adjournment - The meeting adjourned at 10:15 a.m.