

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **March 13, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Jamie DeMarsh
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Clerk-Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

CLOSED MEETING

None.

CALL TO ORDER

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

OPENING REMARKS

Mayor Albert and members of Council provided information on local events, reported on meetings attended and advised of upcoming meetings.

Council authorized staff to send a letter to the Tweed Agricultural Society to express their appreciation for organizing another successful Tweed Winter Carnival.

Council authorized staff to send a congratulatory letter to the Tweed & Co. Theatre for being recognized as a Top 100 Festival by Festivals & Events Ontario.

APPROVAL OF AGENDA

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the Agenda for the March 13th, 2019 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council did not hold a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act.

ADOPTION OF MINUTES

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the Minutes for the February 13, 2019 Regular Council Meeting be accepted as presented. Carried.

BUSINESS ARISING FROM MINUTES

None.

PUBLIC PLANNING MEETINGS

None.

DELEGATIONS/PETITIONS AND PRESENTATIONS

None.

APPROVAL OF ACCOUNTS

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the accounts be accepted. Carried.

Council authorized staff to prepare a report on gas consumption and costs for the various municipal buildings.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

Council authorized staff to set up an arena user group meeting to discuss issues relating to the effective operation of the arena in the coming years.

Council confirmed the dates for Hamlet Meetings in 2019 to be May 13th, September 16th and November 18th with all meetings to take place at 6:00 p.m.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the ticket price for the Farm to Table Event will be \$10.00 each. Children five and under will be free. Carried.

Council authorized staff to letters of appreciation to all of the Public Skating sponsors to thank them for their support.

The Fire Chief provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the Operation Guidelines for the Tweed Fire Department for Attendance at Training, Training Programs & Records, Safety in Training, S.C.B.A. Training Procedures, Driver Training, Health and Safety Training and Discipline of Department Members be approved. Carried.

The Animal Control Officer provided a report for February, 2019.

The Livestock Investigator provided a report on a wildlife claim on February 28,2019.

The Manager of Public Works provided a staff report on department activities.

The CAO/Clerk-Treasurer provided a staff report on department activities.

Council confirmed the date for the next Budget Meeting to be held Friday, March 29, 2019 at 9:00 a.m.

Council confirmed the date for the Committee of the Whole Meeting to be held Friday, April 12, 2019 at 9:00 a.m.

The Emergency Management Group will meet for a review of the Emergency Management Plan on Friday, April 26, 2019 at 9:00 a.m.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

1. Committee of Adjustment/Planning – March 1, 2019.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT Council approve Severance Application B3/19 with the following

conditions:

- i. All realty taxes are paid in full.
 - ii. Parkland fee is paid in the amount of \$750.00 for the severed lot.
 - iii. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Old Bogart Road.
 - iv. Public Works Manager is satisfied with proper road side ditching and drainage along the severed lot.
 - v. A survey for the proposed severance be provided with a plot plan to confirm the existing detached dwelling complies with the setback requirements of the Residential First Density (R1) zone. Carried.
2. Building Inspection Services Board Report – January, 2019.
 3. BR&E Committee Report – February 28, 2019.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

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| 1. | By-law No. 2019-09 | To adopt a policy to protect and enhance the Tree Canopy and Natural Vegetation in the Municipality of Tweed. |
| 2. | By-law No. 2019-11 | To adopt a Pregnancy Leave and Parental Leave Policy for members of Council. |
| 3. | By-law No. 2019-12 | To appoint members of the Tweed Public Library Board. |
| 4. | By-law No. 2019-13 | To adopt an Emergency Management Program and Emergency Response Plan. |
| 5. | By-law No. 2019-14 | To appoint members of Boards and Committees for 2019. |
| 6. | By-law No. 2019-15 | To appoint an Integrity Commissioner for the Municipality of Tweed, |

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in Open Council this 13th day of March, 2019:

By-law 2019-09 A By-law to adopt a policy to protect and enhance the tree canopy and natural vegetation in the Municipality of Tweed. Carried.

Council authorized staff to send a letter to the Ministry of Natural Resources to express the concerns of Council regarding the requirement to pass a Tree Canopy and Natural Vegetation By-law when it is already included in the Official Plan for the County of Hastings.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the following By-laws be read a first, second, and third and final time, passed, signed and sealed in open Council this 13th day of March, 2019:

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| By-law 2019-11 | By-law to adopt a pregnancy leave and parental leave policy for members of Council, as amended. |
| By-law 2019-12 | A By-law to appoint members of the Tweed Public Library Board. |
| By-law 2019-13 | A By-law to adopt an emergency management program and emergency response plan. |
| By-law 2019-15 | A By-law to appoint an integrity commissioner for the Municipality of Tweed. Carried. |

By-law No. 2019-14 was tabled to the next Regular Council Meeting to allow for the following:

1. Status and membership of the Marlbank Recreation and Beautification Committee to

- be confirmed.
2. Business Retention & Expansion Committee to be removed as a Committee of Council and listed as an organization in Section 3. with the Council liaison and alternate listed.

ITEMS FOR CONSIDERATION

1. Tweed Drinking Water System – January 1, 2018 – December 31, 2018.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Tweed Drinking Water System Annual Report prepared by the Ontario Clean Water Agency for the period from January 1, 2018 to December 31, 2018 be approved as provided.

AND FURTHER, the Report will be available on the Tweed Website and at the Tweed Municipal Office. Carried.

2. Brad Comeau – Road Closure Request.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the request from Ralph Underhill to close and transfer Part 2 on Plan 21R-25321, .018 hectare section of Queen Street in the Hamlet of Queensborough, be approved. Carried.

3. Larry Dean, IT Director for Hastings County – IT Managed Services.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Municipality of Tweed submit an expression of interest to the County of Hastings IT Department to perform an assessment of the Municipality's current computer system and to provide a cost estimate for the County to provide IT support. Carried.

CORRESPONDENCE – ACTION

1. Glenn and Lisa Ford – Compensation for loss of business.

Council authorized staff to advise Glenn and Lisa Ford that their letter requesting compensation for loss of business would be forwarded to the contractor for consideration.

2. Felicia Clement – Request for refund for cost of towing vehicle.

Council deferred this matter until further information could be obtained regarding the exact location of the parking infraction.

3. Casey Trudeau – Letter of no objection request for Trick Shooting Act.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the request from Casey Trudeau for the Municipality to provide a Letter of No Objection for the Trick Shooting Act that will be at the 2019 RAM Rodeo in Tweed be provided.

AND FURTHER, the Municipality will provide a letter of support for the Canadian Forces Flyby for the 2019 Tweed Stampede. Carried.

4. Andrew & Catherine Shalla – Handicap Accessibility.

Council authorized staff to send a letter to Andrew & Catherine Shalla to respond to their concerns advising them that winter cleanup and road maintenance has been hindered this year due to the changing weather conditions; that the Municipality is aware of the need for better accessibility at municipal venues; and that staff are researching various funding opportunities to alleviate the issues.

5. Sandor Johnston – Request to tar & chip a portion of Potter Settlement Road, to repair sections of the Sulphide Road; to have access to the façade improvement grants/loans through the Main Street Funding Program; and support a request for a Tied-House Licence and Liquor Sales Licence.

Council authorized staff to send a letter to Sandor Johnston to respond to his requests advising that there was no immediate plan identified in the Municipal Asset Management Plan to resurface Potter Settlement Road but that 7 km of Sulphide Road was to be resurfaced in 2019; that the Community Improvement Plan did not extend to his property as it was not located in one of the Urban Areas or Hamlets recognized in the Hastings County Official Plan; and that staff were prepared to assist with any zoning requirements for his future plans to apply for a Tied-House Licence and Liquor Sales Licence.

CORRESPONDENCE - OTHER MUNICIPALITIES

1. Town of Saugeen Shores – Move forward with the Investing in Canada Infrastructure Program.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	Town of Saugeen Shores	Resolution re: move forward with the investing in Canada Infrastructure program.	R & F Carried.

CORRESPONDENCE – INFORMATION

1. Ministry of Finance – 2019 Ontario Municipal Partnership Fund.
2. Ministry of Finance – Ontario Cannabis Legalization – Second Payment.
3. Ontario Clean Water Agency – Drinking Water System – Management Review Minutes.
4. Tweed & Area Chamber of Commerce – March 1st Newsletter.
5. Ministry of Municipal Affairs & Housing – 2019 Annual Repayment Limit.
6. Royal Canadian Legion – Thank you letter.
7. Ministry of Community Safety and Correctional Services – Safety and Well-Being Plan.
8. Hastings Prince Edward Public Health – Requirement for Operating a Food Premises.
9. AMO Watchfiles – February 14th, February 21st, February 28th Issues.
10. AMO – 2019 – 2023 Federal Gas Tax Fund Allocation.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Correspondence – Information Items Numbered 1 to 10 be received and filed. Carried.

COMMITTEE MINUTES

1. Quinte Waste Solutions – November 26, 2018.
2. Business Retention and Expansion Committee – January 24, 2019.
3. Committee of Adjustment/Planning – February 1, 2019.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

None.

RESPONSE TO DELEGATIONS

None.

CONFIRMATORY BY-LAW

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR
BE IT RESOLVED THAT Confirmatory By-law No. 2019-16 be read and first, second, and third and final time, passed, signed and sealed in open Council this 13th day of March, 2019. Carried.

ADJOURNMENT

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT Council adjourn at 12:00 p.m. Carried.

MAYOR

CLERK