

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **December 13, 2017** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Don DeGenova
Councillor Jamie DeMarsh
Councillor James Flieler

CAO/Clerk-Treasurer
Public Works Manager
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

CLOSED MEETING

MOVED BY J. FLIELER, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:35 a.m. to address the following matters:

Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: B) Personal matters about an identifiable individual including municipal or local board employees and C) a proposed or pending acquisition of land. Carried.

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:04 a.m. Carried.

CALL TO ORDER

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

OPENING REMARKS

Mayor Albert and members of Council provided information on local events, reported on meetings attended and advised of upcoming meetings.

The Mayor thanked Council and staff for all their assistance throughout 2017 and wished everyone a Merry Christmas and happy holiday season.

APPROVAL OF AGENDA

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Agenda for the December 13, 2017 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting and would go into a Closed Meeting following the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual including municipal or local board employees; and a proposed or pending acquisition of land.

ADOPTION OF MINUTES

MOVED BY J. DEMARSH, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT the Minutes for the November 28, 2017 Regular Council Meeting be accepted as presented. Carried.

BUSINESS ARISING FROM MINUTES

None.

PUBLIC PLANNING MEETINGS

None.

DELEGATIONS/PETITIONS AND PRESENTATIONS

1. Ontario Clean Water Agency - Amber Bevan and Derek Chapman – Energy Program Payment.

Amber Bevan and Derek Chapman of Ontario Clean Water Agency attended the meeting to present a cheque to the municipality in the amount of \$2,382.49 for their participation in the IESO P4P Energy Program.

2. Connie Robinson and Debra Murphy, Frank Cowan Company Ltd. – Insurance Package.

Connie Robinson of McDougall Insurance Brokers Limited and Debra Murphy, Regional Manager of Frank Cowan Company Limited attended the meeting to confirm the 2018 Municipal Insurance Program for the Municipality of Tweed and the Tweed Public Library Board. They reviewed with Council the Schedule of Coverage, Cost Analysis, and available Program Options.

Council requested quotations for the Unmanned Aerial Vehicle (Drones) Coverage and the Facility User Solution Coverage for consideration. Ms. Murphy confirmed that Frank Cowan Company Limited would review the current Minimum Maintenance Standards Policy being used for municipal roads to ensure that the levels of coverage in the current policy were adequate. Council also requested that the estimates of values on buildings, structures, contents and equipment be reviewed to ensure that coverage was adequate.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the quotation from Frank Cowan Company Ltd. – Insurance Package for Municipal Insurance Coverage for 2018 be accepted in the amount of \$154,014.00 plus tax. Carried.

APPROVAL OF ACCOUNTS

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Accounts be accepted as presented. Carried.

Council authorized staff to investigate if the hydro service to the vacant house at 159 Lajoie Road had been fully disconnected.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

Council authorized staff to send letters of appreciation to Rick Crellin and Derrick Crellin for their assistance with the successful Santa Claus Parade.

The Fire Chief provided a staff report on department activities.

Council deferred their review of the Junior Firefighter Program to the January 10, 2018 Regular Council Meeting so that more information could be obtained regarding insurance and WSIB coverage for the participants in the program.

Council authorized staff to include an estimate for drone training to be considered in 2018 municipal budget deliberations.

The Livestock Investigator reported two wildlife claims.

The By-Law Enforcement Officer provided a report on By-law Investigations for November, 2017.

The Manager of Public Works provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT Council approve payment certificate #3 in the amount of \$121,973.20 including HST as recommended by Jewell Engineering to Cooney Excavating for the final phase of the rehabilitation of Victoria Street North. Carried.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

- 1. Committee of Adjustment/Planning – December 7, 2017.

MOVED BY B. TREANOR, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT Council approve Severance Application B102/17 with the following conditions:

- i) All realty taxes are paid in full.
- ii) The severed and retained lands be rezoned from Rural (RU) to Rural Residential (RR).
- iii) Parkland fee is paid in the amount of \$750.00 for the severed lot.
- iv) Road widening as required along the severed lot to conform to 43 feet from the centerline of the travelled roadway – Shannonville Road.
- v) Public Works Manager is satisfied with safe site entrance and with proper road side ditching and drainage along the severed lot. Carried.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the request from Adjan Developments Inc. (Adam Richardson) to close a portion of a boundary road allowance between the Municipality of Tweed and the Township of Madoc located at Part Lot 26, Concession 1, Elzevir be denied. Carried.

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

- 1. By-law No. 2017-52 A By-law to convey land for road widening purposes. Condition of severance application B7/17 – Joseph Allore.
- 2. By-law No. 2017-53 A By-law to adopt the Corporate Complaints Handling Policy.
- 3. By-law No. 2017-54 A By-law to partially remove the holding symbol from lands identified as RP 21R-20247, Part 1 and Pt Part 2 in the Village of Tweed - Jim and Sharon Pedersen.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following By-laws be read a first, second, and third and final time, passed, signed and sealed in open Council this 13th day of December, 2017:

- By-law No. 2017-52,
- By-law No. 2017-53,
- By-law No. 2017-54. Carried.

ITEMS FOR CONSIDERATION

- 1. Peter Aker – Request for removal of tree from Victoria Parkette.

Council authorized staff to have the tree removed from Victoria Parkette closest to Mr. Aker’s

building and to replace the tree at the appropriate time. Council was advised that Mr. Aker had offered to assist with the cost of the replacement tree.

2. Land O'Lakes Tourist Association – Support to Close.

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT Council support the decision of the Land O'Lakes Tourist Association to dissolve the Association and for the Municipality of Tweed to provide assistance in closing the operations. Carried.

CORRESPONDENCE – ACTION

None.

CORRESPONDENCE - OTHER MUNICIPALITIES

None.

CORRESPONDENCE - INFORMATION

1. Business Retention & Expansion Committee Newsletter – Issue #1 December, 2017.
2. David Mullet – Application for a Pit Licence (Municipality of Tweed).
3. Hastings County Historical Society – Historical Plaque Submissions.
4. Community Archives of Belleville and Hastings County – December, 2017.
5. Ministry of Municipal Affairs and Housing – Financial Indicator Review.
6. Grant Opportunities 2018.
7. AMO Watchfile – November 30 and December 7, 2017.
8. Ministry of Transportation – Connecting Link Funding.

MOVED BY J. DEMARSH, SECONDED BY D. DEGENOVA
BE IT RESOLVED THAT Correspondence – Information Items Numbered 1 to 8 be received and filed. Carried.

COMMITTEE MINUTES

- 1.. Committee of Adjustment/Planning Meeting – November 14, 2017.
2. Business Retention and Expansion – October 30, 2017.
3. Tweed and Area Chamber of Commerce – October 18, 2017.
4. Municipal Economic & Tourism Development Partners Group – September 28, 2017.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR
BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

None.

RESPONSE TO DELEGATIONS

None.

CLOSED MEETING

MOVED BY J. FLIELER, SECONDED BY D. DEGENOVA
BE IT RESOLVED THAT Council go back into the Closed Meeting at 10:50 a.m. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER
BE IT RESOLVED THAT Council go out of the Closed Meeting at 12:11 p.m. Carried.

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER
BE IT RESOLVED THAT staff follow direction from the closed meeting. Carried.

CONFIRMATORY BY-LAW

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR
BE IT RESOLVED THAT Confirmatory By-law No. 2017-55 be read and first, second, and third
and final time, passed, signed and sealed in open Council this 13th day of December, 2017.
Carried.

ADJOURNMENT

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER
BE IT RESOLVED THAT Council adjourn at 12:12 p.m. Carried.

MAYOR

CLERK