

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **August 14, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert  
Deputy Mayor Brian Treanor  
Councillor Jamie DeMarsh  
Councillor James Flieler  
Councillor Jacob Palmateer

CAO/Clerk-Treasurer  
Deputy Clerk-Treasurer  
Public Works Manager  
Community Development Manager  
Fire Chief  
Chief Building Official

### **CLOSED MEETING**

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:31 a.m. to address the following matters:

Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: C) a proposed or pending acquisition of land. Carried.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:12 a.m. Carried.

### **CALL TO ORDER**

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

### **APPROVAL OF AGENDA**

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Agenda for the August 14, 2019 Regular Meeting be approved as presented. Carried.

### **DISCLOSURE OF PECUNIARY INTEREST**

None.

### **NOTIFICATION OF CLOSED MEETING**

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to a proposed or pending acquisition of land.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT staff follow Council direction from the August 14, 2019 closed meeting. Carried.

### **ADOPTION OF MINUTES**

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Minutes for the July 23, 2019 Regular Council Meeting and July 30, 2019 Committee of the Whole be accepted as presented. Carried.

### **BUSINESS ARISING FROM MINUTES**

None.

### **PUBLIC PLANNING MEETINGS**

None.

### **DELEGATIONS/PETITIONS AND PRESENTATIONS**

1. Tony Guerrero, Greer Galloway – Phases for Lagoon Project.

Tony Guerrero from Greer Galloway attended the meeting to discuss the possibility of completing the lagoon project in phases rather than as one large project. Council requested that the phases be prioritized with accurate costs with a goal of completing the project in 2022. Mr. Guerrero agreed to prepare a calendar for the August 27th Regular Council Meeting outlining the completion dates of the various phases so that Council would be able to decide how to proceed should funding opportunities become available.

Council authorized staff to prepare amortization schedules for the various phases of the lagoon project should it become necessary to borrow funds to complete any aspect of the project should other funding not be available.

2. Andrew Letersky, Brickworks Landscape – Build Sea Container Home.

Andrew Letersky was not in attendance to present his delegation to Council.

### **APPROVAL OF ACCOUNTS**

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT the accounts be approved. Carried.

### **MAYOR'S REPORT**

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

### **STAFF REPORTS**

The Community Development Manager provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER  
BE IT RESOLVED THAT the request from the Community Development Manager to change the name of the municipal event now called “Feast from Farm” be changed to “Taste of Tweed” be approved. Carried.

The Fire Chief provided a staff report on department activities.

Council authorized staff to increase public awareness of nuisance calls to the Fire Department related to outdoor burning utilizing social media, the municipal website and the municipal news column to advise that if the nuisance calls continue they are going to consider an amendment to the By-law to increase the distance an outdoor fire must be from buildings.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT the following Operation Guidelines for the Tweed Fire Department be approved:

- Procedure guidelines in the event of an emergency response involving hazardous materials;
- Procedure guideline in response to hydro wires/poles down;
- Establish procedures for Firefighter for motor vehicle collision and extrication calls;
- Establish procedures for Firefighters working in a Confined Space Incidents;
- Establish procedures for Firefighters working on a Trench Rescues;
- Establish procedures for a medical emergency response;
- Establish procedures for firefighting near water;
- Establish procedures for assisting police and/or ambulance in an emergency;
- Establish guidelines when responding to Carbon Monoxide Incidents;
- Establish procedure for routine inspection of structure for working smoke alarms.

Carried.

The Animal Control Officer provided a report for July, 2019.

The Livestock Investigator provided a report on three wildlife claims from July 21, 2019, July 24, 2019 and August 3, 2019.

The By-law Enforcement Officer provided reports on By-law Investigations for June, 2019 and July, 2019.

The Manager of Public Works provided a staff report on department activities.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council of the Municipality of Tweed declare the taxes for the following properties as uncollectable:

1231-231-015-14975 – St. James Anglican Church on Hungerford Road;

1231-231-020-10283 – Plan 284, Lot 72 on Alexander Street;

1231-328-030-10000 – Concession 7, S. Pt Lots 21 & 22, N. Pt Lot 21, Hungerford. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

### **COMMITTEE/BOARD REPORTS**

1. Committee of Adjustment/Planning – August 2, 2019.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Applicant provide proof of ownership for the land subject to Severance Application B56/19 before Council approves the Severance. Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve Severance Application B65/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for the new lot.
- iii. The severed land be rezoned to Rural Residential (RR).
- iv. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Old Hungerford Road.
- v. Public Works Manager is satisfied with safe site entrance to the severed lot and with proper road side ditching and drainage along the severed lot. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

### **BY-LAWS**

None.

### **ITEMS FOR CONSIDERATION**

1. CFC Underwriting Ltd. – Cyber Insurance Quote.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the quote from CFC Underwriting Ltd. to provide cyber insurance to the Municipality of Tweed in the amount of \$3,750.00 plus tax be approved. Carried.

2. Deborah Hierlihy – September 17th Dementia Friendly Tweed Launch.

Council confirmed their support of the Dementia Friendly Tweed Initiative and agreed to

include the launch event on Tuesday, September 17, 2019 from 2:00 to 4:00 p.m. at Moira Place LTC on the staff calendar for Council and senior staff to be able to attend.

3. Julie McShane – Turtle Crossing on Hwy #7.

Council authorized staff to post information about turtles crossing Highway 7 on the municipal website.

4. Proposed Visual Bridge Inspection Training for District 8 Members.

Council was advised that the Public Works Manager and the Public Works Supervisor were interested in attending the Visual Bridge Inspection Training for Municipal Employees being offered through the District 8 Road Supervisors Association.

5. Katherine Tromans – Request to remove MXR Zoning.

Council authorized staff to send a letter to Ms. Tromans advising that the MXR zoning on her property could be removed as part of the review of the current Comprehensive Zoning By-law to bring it into conformity with the new Official Plan in the next three years or she can apply to have the zoning amended now at her own expense.

6. Doug Mack, Tweed Kiwanis – 90th Anniversary Celebration of Tweed Pavilion.

Council agreed to provide an Anniversary Cake to support the 90th Anniversary Celebration of the Tweed Pavilion to be held on Saturday, September 7, 2019.

7. Climate Action Incentive Fund – New Energy Efficiency Program.

Council was provided with information about the launch of a new Energy Efficiency Program from Natural Resources Canada and will consider possible projects to apply for funding.

8. Govern the Calling, Place & Proceedings of Council Meetings – Draft Procedural By-law.

Council reviewed the draft Procedural By-law and made the following recommendations:

- i. Under ‘Closed Meetings’ – include list of all exempt subject matters;
- ii. Under ‘Delegations/Petitions and Presentations’ – specify that Delegations shall not be heard more than once on the same subject matter; and that Delegations shall not speak to Council members directly unless recognized by the Chair; and
- iii. Electronic participation in Council Meetings not to be included in the Procedural By-law at this time.

Council authorized staff to prepare the amended Procedural By-law for passage at the September 11, 2019 Council Meeting.

9. Giuseppe DiMarco Legal Services – 48 Camp Road Personal Medical Cannabis Growth.

Council authorized staff to advise the owners at 48 Camp Road that they cannot build a cannabis production facility on their property as it does not meet the setback requirements of By-law No. 2018-42.

10. Kim Bering – Request for Building Permit Refund.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the request from Kim Bering for a partial refund of his Building Permit Fees (Permit Number 16-129) for property at 36 Tweedsmuir Crescent in the amount of \$1,895.00 be approved. Carried.

**CORRESPONDENCE - OTHER MUNICIPALITIES**

1. City of Stratford – Opposition to Changes in 2019 Provincial Budget & Planning Act.
2. Town of Halton Hills – Reducing Litter and Waste in our Communities.
3. Township of McKellar - Municipal Amalgamation.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	City of Stratford	Resolution re: Opposition to Changes in 2019 Provincial Budget & Planning.	Rec. & File
2.	Town of Halton Hills	Resolution re: Reducing Litter and Waste in our Communities.	Rec. & File
3.	Township of McKellar	Resolution re: Municipal Amalgamation.	Rec. & File

Carried.

**CORRESPONDENCE - INFORMATION**

1. Christopher Thurston Memorial Golf Tournament – Thank you letter.
2. Free Family Swim – Thank you to the sponsors.
3. Pavilion 90th Anniversary Celebration – September 7, 2019.
4. Grant Thornton – Federal Gas Tax Funds Audit.
5. Garland Canada Inc. – 2019 Roof Budget Report.
6. Baffle Gab – Community Advocacy & Legal Centre – Newsletter.
7. Ontario Federation of Anglers & Hunters – Toolkit for Municipal Leaders.
8. AMO WatchFiles – July 25th, August 1st and August 8th Issues.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Correspondence – Information be received and filed. Carried.

**COMMITTEE MINUTES**

1. Quinte Waste Solutions – May 21, 2019.
2. Tweed Public Library Board - January 17, 2019, February 21, 2019, March 21, 2019, April 18, 2019 and June 20, 2019.
3. Committee of Adjustment/Planning – July 5, 2019.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

**NOTICE OF MOTIONS**

None.

**RESPONSE TO DELEGATIONS**

None.

**CONFIRMATORY BY-LAW**

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Confirmatory By-law No. 2019-43 be read a first, second, and third and final time, passed, signed and sealed in open Council this 14th day of August, 2019. Carried.

**ADJOURNMENT**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT Council adjourn at 12:19 p.m. Carried.

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**MAYOR**

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**CLERK**